



KONZA Health Gateway®

Platform User Guide

September 8th 2026

KONZA Health Gateway® is a secure online tool from KONZA Health that helps care teams access the right health information at the right time. It consolidates medical records from multiple sources, making it easier to deliver safe, connected, and appropriate a top priority.

Website: <https://www.konza.org/gateway/>

Log in: <https://hie.konzahealth.org/>

Support: helpdesk@konza.org | 877-520-5448

Browser Compatibility: Use Chrome, Edge, or Firefox for best results.

Version: September 2026

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Welcome to **KONZA Health Gateway**, your access point to patient record interoperability as part of KONZA Health’s HIE environment. This guide will walk you through key tasks like logging in, searching records, sending secure messages, and more.



The login screen features the KONZA HEALTH logo at the top, followed by the tagline 'The Connections to Make a Difference'. Below this, it reads 'KONZA Health Gateway (Focused Access)'. The login form includes fields for 'Username' and 'Password', a 'Forgot your password?' link, and a 'Sign In' button. At the bottom, there is a link to 'Click Here to Access training resources and guides here under Resources Gateway-KONZA Health'.

Getting Started: Multi-Factor Authentication (MFA)

After logging in with your User ID and password:

1. A **6-digit code** is emailed to you from do-not-reply@carealign.net.
2. Enter this code on the second screen.
3. If needed, click **Resend Code**.

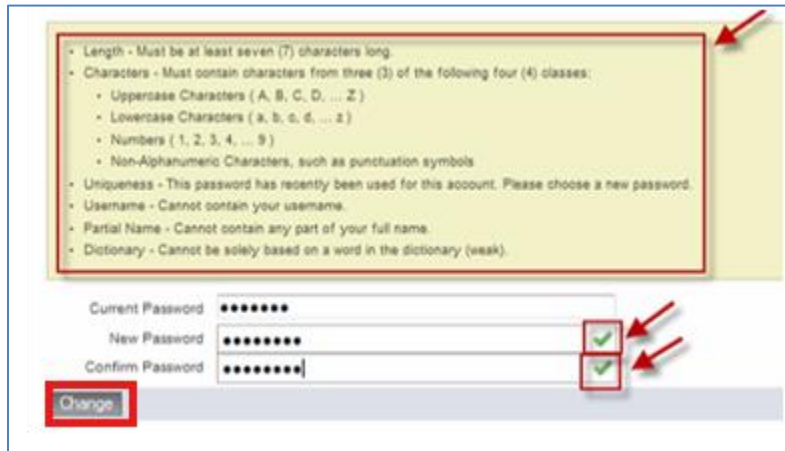
Pro Tip: If you do not receive a code in your email inbox, check your junk mail or spam folder. If you still haven’t received a code, contact your IT to ensure the email domain from our MFA are “whitelisted” in your email system. If you have any other issues logging in, please notify the Helpdesk.



The MFA screen displays the KONZA HEALTH logo and tagline. It informs the user that 'A code has been emailed to you. It will be valid for ten (10) minutes.' It also provides contact information for the Support Desk: 'Call the Support Desk if you do not receive the code. 877-520-5448. Email was sent to k****r@konza.org.' The screen includes a 'Code' input field, a 'Resend Code?' link, and a 'Sign In' button.

Changing Your Password

1. Navigate to the **Change Password** screen.
2. Enter your current password, then the new password (must meet requirements).
3. Re-enter to confirm (green checkmarks will confirm match).
4. Click **Change** – you'll be prompted to log in again.
5. On first login, complete **security questions** setup.



• Length - Must be at least seven (7) characters long.
 • Characters - Must contain characters from three (3) of the following four (4) classes:
 • Uppercase Characters (A, B, C, D, ... Z)
 • Lowercase Characters (a, b, c, d, ... z)
 • Numbers (1, 2, 3, 4, ... 9)
 • Non-Alphanumeric Characters, such as punctuation symbols
 • Uniqueness - This password has recently been used for this account. Please choose a new password.
 • Username - Cannot contain your username.
 • Partial Name - Cannot contain any part of your full name.
 • Dictionary - Cannot be solely based on a word in the dictionary (weak).

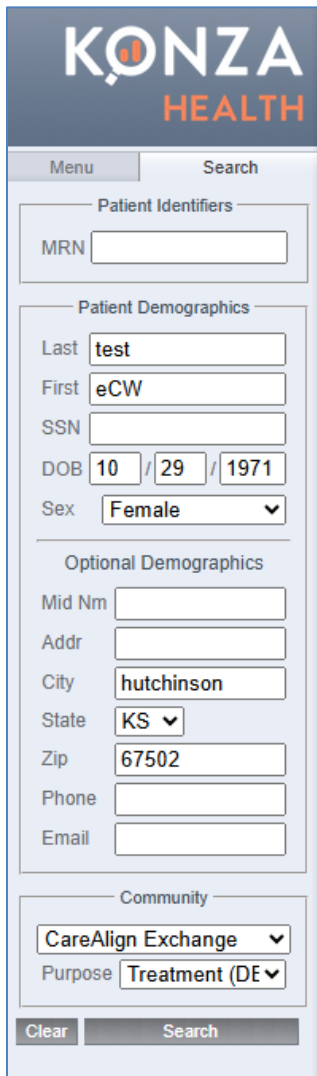
Current Password: [masked]
 New Password: [masked] ✓
 Confirm Password: [masked] ✓
 [Change]

Security Questions

ⓘ Please select and answer questions from the options provided below.
 ⓘ Security questions are required for password recovery and to log in from an unsecure location.

Question 1: [dropdown]
 Answer 1: [text]
 Question 2: [dropdown]
 Answer 2: [text]
 Question 3: [dropdown]
 Answer 3: [text]

[Submit]



The screenshot shows the KONZA HEALTH Search interface. It has a 'Menu' and 'Search' tab. Under 'Patient Identifiers', there is an 'MRN' field. Under 'Patient Demographics', there are fields for 'Last' (test), 'First' (eCW), 'SSN', 'DOB' (10 / 29 / 1971), and 'Sex' (Female). Under 'Optional Demographics', there are fields for 'Mid Nm', 'Addr', 'City' (hutchinson), 'State' (KS), 'Zip' (67502), 'Phone', and 'Email'. Under 'Community', there is a dropdown for 'CareAlign Exchange' and a dropdown for 'Purpose' (Treatment (DE)). At the bottom are 'Clear' and 'Search' buttons.

Searching Patient Records

From the left-side **Search** tab:

Required Information for Basic Search:

- Last Name
- First Name
- Date of Birth
- Sex (M/F/U)

Adding Optional Demographics is highly recommended for searches to improve patient matching and is **required** by some networks and gateways to return results.

- Address
- City
- State
- Zip
- Phone Number without special characters

***Pro Tip:** Use filters like zip or city to refine your search.*

Community Drop-Down

Leave the selection set to the default **CareAlign Exchange** option unless you need to search for records from one of the organizations listed below. If so, select the appropriate community before performing your patient search.

- CONNIE (Connecticut HIE)
- Hutchinson Regional
- Lawrence Memorial Hospital
- Missouri Health Connect
- Stormont Vail Health

Purpose

Choose appropriate **Purpose of Use** for your query

- Treatment (DEFAULT) is the most commonly used

Select Search

Understanding Results

- Click on patient name then Consolidated CDA which contains 12 months of exchange data.

STC TESTPATIENT
 07-08-1991 (34 Years Old) F
 6bc7b3df-efc7-4d59-9c63-4ad1a857dafd @ KONZA Network

PL: Patient Search Results PC: TESTPATIENT, STC MG: ADM:

Patient Chart

6bc7b3df-efc7-4d59-9c63-4ad1a857dafd TESTPATIENT, STC (07/08/1991 - 35 Years Old F)

XCA Results HL7 Documents Labs Fast Labs Visits Procedures/Diagnoses Immunizations Allergies Medications CCD

2026
 08/24/2026 Consolidated CDA () Summary of episode note KONZA Network KONZA Network () Hospitals: General Acute Care Hospital 6bc7b3df-efc7-4d59-9c63-4ad1a857dafd @ 2.16.840.1.113883.3.432.0.16.1.100.791

Searching Within a CCD

- To quickly locate specific information within a CCD, use **Ctrl + F** on your keyboard. This search feature allows you to find keywords such as diagnoses, medications, allergies, lab results, provider names, or other clinical information without manually scrolling through the document.

KONZA HEALTH

Messages 0/5

Menu Search

Patient Identifiers

MRN

Patient Demographics

Last testpatient

First stc

SSN

DOB 07/08/1991

Sex Female

Optional Demographics

Mid Nm

Addr

City

State

Zip

Phone

Email

Community

CareAlign Exchange

Purpose Treatment (DE)

Clear Search

KONZA HEALTH

PL: Patient Search Results PC: TESTPATIENT, STC MG: ADM:

Patient Chart

6bc7b3df-efc7-4d59-9c63-4ad1a857dafd TESTPATIENT, STC (07/08/1991 - 35 Years Old F)

XCA Results

2026

08/24/2026

CCD

No Information

Payers

Date	Payer	Normalized Payer	Policy ID
	WPS Medicare	Medicare supplemental policy (as second payer)	

Plan of Treatment

No Information

Problems

Active Problems

Problem Classification	Problem	Date Last Recorded	Documented Date	Chronic Condition Indicator	Provider
Sleep wake disorders (7 sources)	Obstructive sleep apnea (adult) (pediatric)	09-01-2025		Chronic	Jeffery Snoozin

Procedures

No Information

Results

Test Name	Value	Interpretation	Reference Range	Facility	Date Time	Result Note
No Panel Information						
Diagnosis Text	(DXTXT) Diagnosis Text: Patient diagnosed with Obstructive Sleep Apnea Syndrome per ICD-10 code G47.33			Anytown Sleep Clinic		

Note Date & Type

Note

Facility

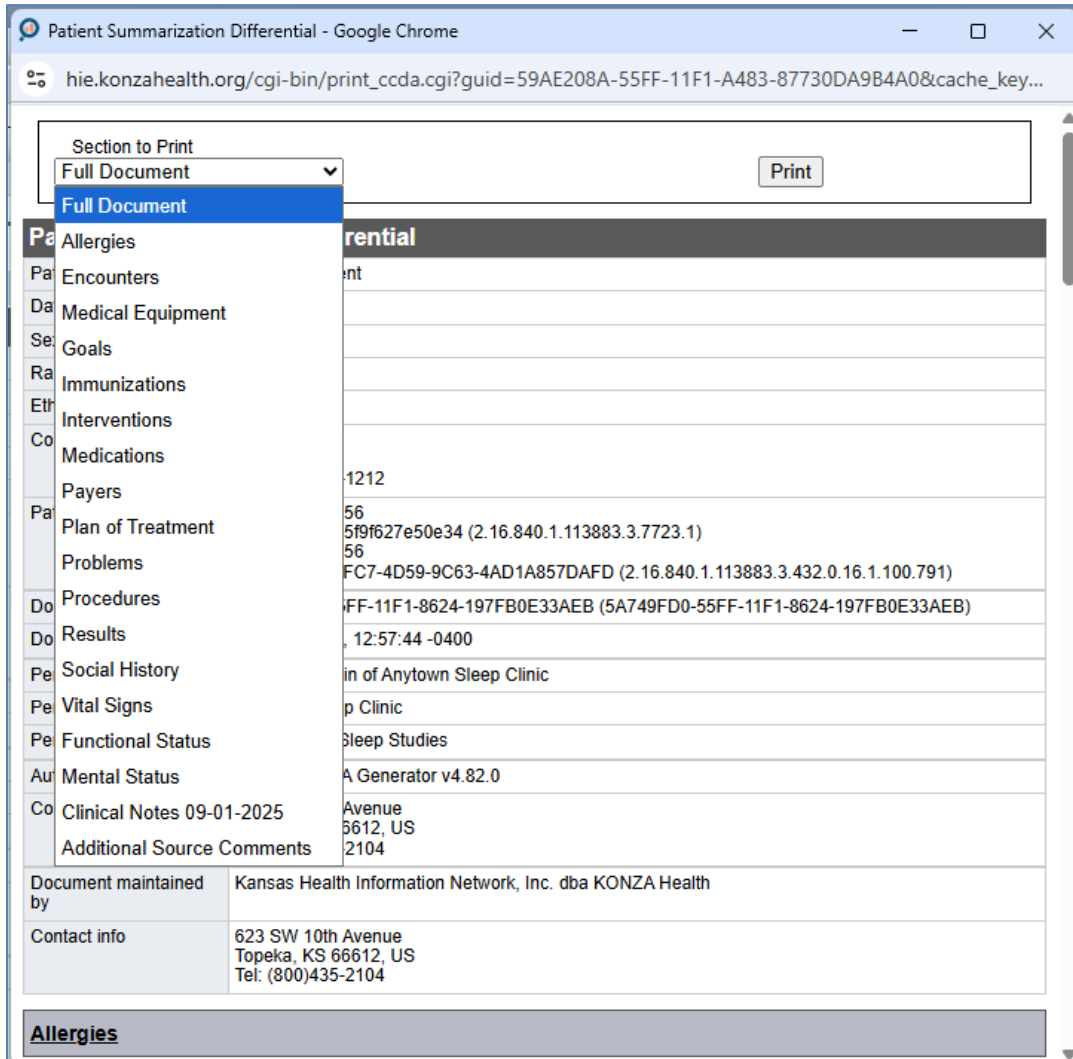
05-01-2026 Note

Title: Home Sleep Study Report-Patient Demographics-Testpatient, STC DOB 07/08/1991 Female-Height: 69 in-Weight: 270 lbs-BMI: 39.9-Neck: 18-Epworth: 13/24-Referring Provider: Jeffery Snoozin MD-Interpreting Physician: Monica Copay MD-Brief Clinical History: Patient seen by Dr. Snoozin for complaints of excessive fatigue and validated snoring/apnea his wife. History of obesity-smoking-1. Severe obstructive sleep apnea-2. Patient had an overall BFI of 74.6hours-3. BFI may be higher due to nasal leak not sealed for over 30 min.

Sleepy Time Sleep Studies

Printing Patient Records

- Click the **printer icon** on any tab 
 - Print Preview Window appears.
 - Print Full Document or select section to print



Patient Summarization Differential - Google Chrome

hie.konzahealth.org/cgi-bin/print_ccda.cgi?guid=59AE208A-55FF-11F1-A483-87730DA9B4A0&cache_key...

Section to Print

Full Document

Print

Full Document

Pa Allergies

Pa Encounters

Da Medical Equipment

Se Goals

Ra Immunizations

Eth Interventions

Co Medications

Payers

Pa Plan of Treatment

Problems

Do Procedures

Do Results

Pe Social History

Pe Vital Signs

Pe Functional Status

Au Mental Status

Co Clinical Notes 09-01-2025

Additional Source Comments

Document maintained by

Contact info

Allergies

- For best results, use **Chrome, Edge, or Firefox**

Pro Tip Always follow HIPAA guidelines when printing or distributing PHI.

Secure Messaging (DIRECT)

Securely send and receive messages with patient data across organizations if configured for your user profile.

To Use:

- Click **Secure Messaging**
- View, compose, and manage your mailbox tabs
- Search by keyword or sender
- Set a default **signature** (gear icon)

To Send a Message:

- Click **New**
- Begin typing a DIRECT address or use address book (index card icon)
- Add recipients to **Favorites** (heart icon)

Add Attachments:

- **Upload:** Attach from your device
- **Patient Summary:** Attach CCDs directly from KONZA system

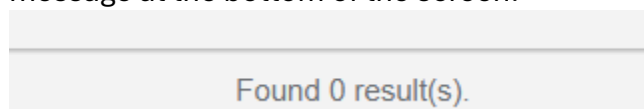
***Pro Tip 1:** Archive messages using the checkbox + folder icon*

***Pro Tip 2:** Messages are not deleted but can be stored in custom folders*

Security Override

When data is secured, you'll see a lock icon.

- Click the lock and select a reason to override.
- Only use during emergencies or with explicit consent.
- If the user does not have privileges to break the glass
 - The end user will not see the 'Secured Pill' They will get a no documents retrieved message at the bottom of the screen.



Help and Support

If you encounter issues, contact the KONZA Health Help Desk:

- Email: helpdesk@konza.org
- Phone: 877-520-5448
- Website: www.konza.org

Thank you for using the **KONZA Health Gateway Platform**. We are committed to providing secure, reliable, and comprehensive access to health data that supports your organization's interoperability and care coordination goals. If you have any questions or need additional support, please contact the KONZA Health Help Desk at helpdesk@konza.org or call 877-520-5448. We appreciate your continued partnership in advancing health information exchange.